

CONSTITUTION

BY LAWS

RULES OF ORDER

INTERNATIONAL LONGSHORE

AND WAREHOUSE UNION

LOCAL 9

SEATTLE, WASHINGTON



TABLE OF CONTENTS

Declaration of Principles.....2
Article I
Composition of the Union.....4
Article II
Officers and Committee.....5
Article III
Nominations.....7
Article IV
Elections.....9
Article V
Recall.....12
Article VI
Installation.....12
Article VII
Duties of Officers.....12
Article VIII
Bonds.....19
Article IX
Salaries.....19
Article X
Income.....19
Article XI
Exemptions, Arrearages, and Penalties.....20
Article XII
Disbursements.....21
Article XIII
Local-Wide Trials.....21
Article XIV
Strikes and Lockouts.....26
Article XV
Agreements.....26
Article XVI
Meetings.....27
Article XVII
Affiliations.....27
Article XVIII
Amendments.....28
Article XIX
Adoption.....28
By-Laws.....28

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TABLE OF CONTENTS

Declaration of Principles.....2
Article I
 Composition of the Union.....4
Article II
 Officers and Committee.....5
Article III
 Nominations.....7
Article IV
 Elections.....9
Article V
 Recall.....12
Article VI
 Installation.....12
Article VII
 Duties of Officers.....12
Article VIII
 Bonds.....19
Article IX
 Salaries.....19
Article X
 Income.....19
Article XI
 Exemptions, Arrearages, and Penalties.....20
Article XII
 Disbursements.....21
Article XIII
 Local-Wide Trials.....21
Article XIV
 Strikes and Lockouts.....26
Article XV
 Agreements.....26
Article XVI
 Meetings.....27
Article XVII
 Affiliations.....27
Article XVIII
 Amendments.....28
Article XIX
 Adoption.....28
By-Laws.....28

DECLARATION OF PRINCIPLES
AND CONSTITUTION

INTERNATIONAL LONGSHOREMEN'S AND
WAREHOUSEMEN'S UNION, LOCAL 9

CHARTERED: SEPTEMBER 17, 1937

This Constitution adopted: December 8, 1953

And Amended by the Membership

To and Including

May 1, 1995

IGNORANCE OF THE LAW IS NO EXCUSE. IT IS THE DUTY OF EVERY MEMBER TO READ AND UNDERSTAND THIS CONSTITUTION AND THE DECLARATION OF PRINCIPLES. THEY PROTECT AND STRENGTHEN OUR UNION, THEY WILL BE STRICTLY ENFORCED.

ORDER OF BUSINESS:

1. Opening
2. Roll Call of Officers
3. Presentation of Candidates for Membership
4. Initiation
5. Reading of Minutes
6. Good and Welfare
7. Report of Officers
8. Unfinished Business
9. New Business
10. Communications
11. Adjournment

PREAMBLE

Since the beginning of history, mankind has struggled individually and collectively for political, economic and cultural betterment and has found the greatest ability to make such advancement through democratic organization to achieve common aims.

Therefore, we, who have the common objectives to advance the living standards of ourselves and our fellow workers everywhere in the world, to promote the general welfare of our nation and our communities, to banish racial and religious prejudice and discrimination, to strengthen democracy everywhere and achieve permanent peace in the world, do form ourselves into one indivisible union and adopt the following constitution to guide our conduct and protect our democracy within the union.

DECLARATION OF PRINCIPLES

WE, the men and women working under the jurisdiction of Local 9, in warehouse, distribution, manufacturing, processing and allied industries, in order to build and maintain a strong union organization and provide for the defense of our common interests, promote the general welfare of our members, their families and other wage earners in the community and uphold the rights and dignity of our labor and its organized expression, have determined that we shall be guided by the following principles:

1. An injury to one is an injury to all.
2. All rights and duties belong, without discrimination to each member of this organization as long as the member complies with the constitution and by-laws.
3. The right to each member to receive a fair and just return for their labor to make possible sufficient leisure for education, recreation, and cultural development.
4. The right to be treated in a decent and respectful manner by the employer.
5. To use all possible safety measures in our work so as not to injure brother or sister members. To reduce the hazards of our occupation to a minimum and to get the maximum benefits for those injured and to fight for improved benefits.
6. To conduct ourselves as union members in such a way as to raise the living standard of all wage earners.
7. To establish our occupation as an honorable means of earning a decent livelihood and protecting us against accident and the insecurities resulting from sickness and old age.

8. To organize the unorganized on an industrial basis to bring their wages and benefits up to union standards.
9. To assist other unions whenever possible in their resistance to attacks on their wages and working conditions and for the attainment of their demands and to honor legitimate picket lines.
10. To buy union made goods whenever possible and to boycott non-union made products and establishments.
11. To fight all violations of democracy whether they be racial, religious or political, to uphold the principle that all have an equal right to work, to security, and to leisure necessary to enjoy life. We reject racial or religious discrimination by anyone.
12. To engage in political action to the fullest extent of our energies and resources, so that our economic and social gains may be extended, consolidated and protected.
13. To educate our membership as to their role and responsibilities as union members toward the working class movement and society, with a view to achieving a social order in which the resources of the earth shall be utilized to bring the greatest good to the greatest number.
14. Basing ourselves upon these principles, we are determined to do everything within our power, individually and collectively, to promote the best interests of our members in pursuit of these aims by:
 - (a) Maintaining democratic rank and file control of our union.
 - (b) Establishing permanent affiliation with our international union, the International Longshoremen's and Warehousemen's Union.
 - (c) Coordinating our economic and political activities with other trade unions and progressive organizations.
 - (d) Working for unity within the labor movement locally, nationally, and internationally.
 - (e) Affirming the right of every one to a job without discrimination because of race, creed, color, sex, or political belief.

- (f) Asserting our full citizenship in the affairs of our communities, state and nation, in such a manner as to make clear that our interests are identical with the interests of the majority of the people.
- (g) Upholding everywhere our conviction that the welfare of all mankind depends upon a recognition of the dignity of human beings.

ARTICLE I

Composition of the Union

Section 1. This organization shall be known as Warehousing, Processing & Allied Workers Union, Local 9, I.L.W.U.

Section 2. The books, records, funds and properties of the Union shall be the assets of the Union. No person or other organization shall have or acquire any interests therein, except as expressly authorized by the membership of the union.

Section 3. Applicants for membership shall be men and women, who are engaged as workers under the jurisdiction of this Union.

Section 4. Any person desiring membership in the Union must agree to comply with the Constitution and By-Laws and the Declaration of Principles of the Union (of which they shall be furnished a copy) and must attend such orientation meetings as the membership may from time to time determine, in order to receive instructions as to the policies and working of the Union.

Section 5. Application for membership must be made after the prospective member has worked all of the regular working days during a period of sixty consecutive calendar days for one employer. The full initiation fee of \$100.00 must accompany the application and must be paid before initiation. To complete application, the full initiation fee must be paid and the applicant must have taken the oath of obligation.

Section 6. Any candidate for membership may be challenged, provided the challenge is submitted in writing, after the oral objection has been made by any member of the Union for any legitimate reason. In the event of a challenge, the member who vouched for the candidate, or any other member may appeal in the candidate's behalf. The members shall at all times have the right to reject an application.

Section 7. No candidate shall be considered a member until they have received the Oath of Obligation and complied in full with the conditions set forth therein. Any candidate may be expelled after their admittance to membership for deliberate evasion of these conditions of membership, or for false statement as to eligibility or willful failure to disclose material information at the time of application for membership.

Section 8. Candidates who are rejected shall be refunded their initial dues and any regular dues paid in excess of the current month.

Section 9. Every member must conform to and abide by the rules concerning wages, hours, working rules, and peg-board rules, as agreed upon by the Local.

Section 10. It is the duty of all members to serve the Local when called upon by the Local.

Section 11. All members must furnish the Secretary-Treasurer/Business Agent with their correct home address and notify the Secretary-Treasurer/Business Agent of any change. Notices sent by ordinary mail to the last address given shall be conclusively deemed official notice.

Section 12. It shall further be the duty of each member to attend one meeting a month, vote in all elections and read the official publication of the Local.

Section 13. Honorary lifetime membership shall be given to returned permanently disabled War Veterans, who, although unable to work, still desire to retain their good standing in the Union.

Section 14. All monies on deposit with the Local by the applicant shall become the property of the Local at the expiration of sixty (60) days after proper notification to the applicant, such monies being compensation to the Local for the cost and expense of handling the application.

Section 15. No deputized city, state or national police officer shall be permitted to hold membership or office in the Union, except those that are so knowingly permitted by the members of this Local.

ARTICLE II

Officers and Committees.

Section 1. The elective officers of this Union shall be:

1. President
2. Vice-President
3. Secretary-Treasurer/Business Agent
4. Recording Secretary
5. Sergeant-at-Arms
6. Trustees
7. Welfare and Pension Trustees

The number of offices, if any, in each of the above titled positions, shall be determined by the Local from time to time. The Local may also create additional titled positions as and when it deems necessary for the business-like conduct of its affairs.

Section 2. The elective committees of this Union shall be composed of:

1. Executive Board. The Executive Board shall consist of ten (10) members at large, in addition to the elected officers.

2. Grievance Committee. The Grievance Committee shall consist of five (5) members, any three of which shall constitute a quorum, and shall be elected at any regular membership meeting.

3. Delegates to the regular national convention of the I.L.W.U. shall be elected at the first regular meeting preceding the convention.

The Executive Board shall designate the number of delegates to be elected for each convention at least sixty (60) days before the election. Nomination and election of delegates shall be carried through in the same manner as that of officers of the Local.

Local 9 President and/or Secretary-Treasurer/Business Agent shall be deemed to be, and shall be entitled to be, convention delegates and shall be entitled to serve as delegates of the Local to any regular or special national conventions of the I.L.W.U. which are held during their respective terms of office.

4. Any delegates not provided for in the Constitution shall be elected at regular meetings of the Local.

ARTICLE III

Nominations

Section 1. No member shall be eligible to serve as President or Secretary-Treasurer/Business Agent in this Union who has not been in good standing in Local 9 for one (1) year immediately preceding the time of their nomination. No members shall be eligible to serve on any constitutional committee or as a delegate to any State or International convention, any I.L.W.U. District Council, who has not been in good standing for six (6) months immediately preceding the time of their nomination.

a. CLARIFICATION OF TERM - "Good Standing."

A member who has been thirty (30) days in arrears and has paid a late dues fine is still in good standing.

A member who has been sixty (60) days in arrears and has paid a reinstatement fee is NOT in good standing by virtue of ARTICLE XI, Section 5.

A member must apply in person for a nomination blank, at which time a check will be made on his or her eligibility for the office sought. Appeal to the Executive Board will be afforded to aggrieved members.

Candidates must be actually engaged in some branch of work under the jurisdiction of the I.L.W.U., Local 9 or be full-time officers of the Local or International Union, or members who are officials of any body this Local is affiliated with.

Pensioners and retired members holding life-time cards may serve as delegates to the International Convention provided they are elected prior to retirement from the job; otherwise, those pensioners and retired members may not be elected to full-time office, Executive Board or Board of Trustees, but may serve on other constitutional committees and may at all times have a voice before all Local Committees.

Members drawing social security or on pension shall be considered retired and shall be considered ineligible to be a candidate.

Members regularly working out of the jurisdiction of the Local and who are not available for work in our jurisdiction are not eligible for office.

Notice will be sent to all stewards for posting the constitutional rule on good standing in order to eligible for elective office and appeals to the Executive Board can be based only on the claim of error.

Section 2. At any time any bona fide trade union or local shall affiliate with or become a part of Local 9, the Executive Board, by resolution, may declare that all persons who have been members in good standing in such trade union or local shall be eligible to hold office in Local 9, in accordance with ARTICLE III, Section 1.

Section 3.

a. Nominations will be received by the Secretary between September 1 and October 1 at midnight prior to elections. No candidate can file application for any office after midnight of October 1. Nominations shall be in writing, accompanied by twenty-five (25) signatures of members in good standing; also, the signature of the candidate. In the event that incumbents have been filed against, and if the members who have filed have been ruled off the ballot as ineligible, nominations shall be opened for another week for the office only.

b. Any incumbent official who desired to run for office must file their nomination by September 21 of election year.

c. Candidates may file for only one of the following Constitutional offices: President, Vice-President, Secretary-treasurer/Business Agent, Recording Secretary, Sergeant-at-Arms and Trustee.

d. Any member who would like their name to be considered as a write-in, must notify the office in writing one (1) week (7-days) prior to the date that the election begins.

e. One meeting prior to the election, all candidates for Executive Offices may attend the regular membership meeting which will be designated as candidates' night, where they may speak for themselves; but for no other candidate. No member or officer other than the candidate shall be permitted to speak in favor of the candidacy of any candidate.

A candidate who cannot, for legitimate reasons, appear in person on candidates' night, may submit a written statement, which will be read at the membership meeting by the chairman or secretary of the membership meeting. Candidates shall be allowed to issue a card of size not larger than 3-3/4" by 2-1/2" on which may be printed "VOTE FOR" and the candidates' name, and the office sought. The cost of these cards will not be borne by the Union. No other written material, slogans, promises, or exhortations may be added to the form.

In the membership meeting in August, notice shall be given of filing dates.

Section 4. It shall be the duty of the Secretary-Treasurer/Business Agent to draft the ballot in accordance with the Constitution. The Secretary-Treasurer/Business Agent shall be responsible for the correctness of the ballot.

Section 5. Position of Candidates' Names on Ballot: At the Executive Board held during the month of October, the name of each candidate filing for any executive officer's position shall be placed by the Secretary-Treasurer/Business Agent on a piece of paper and shall be placed in a container. A member of the Executive Board shall draw the candidates' names for position on the ballot, and the names shall appear in the exact order in which they are drawn. In the case of a run-off election, the names shall appear in the reverse order to which they appear on the original ballot.

Section 6. Union elections shall be held every year.

a. The President and Secretary-Treasurer/Business Agent shall be elected for two-year terms on alternating years. This shall be carried out in the following manner: The President shall be elected to a two-year term in the even years. The Secretary-Treasurer/Business Agent shall be elected to a two-year term in the odd years.

b. All Trustees shall consist of three (3) members, to be elected for a term of three (3) years, one elected each year.

c. All other officers of the Union shall be elected annually and shall hold office for one year.

ARTICLE IV

Elections

Section 1. At the regular membership meeting in October, a Balloting Committee of three (3) members in good standing shall be elected from the floor. No candidate for office shall be eligible for this Committee.

The Committee shall elect its own chairman who shall act as judge. Any pay for the Committee shall be decided at the membership meeting.

Section 2. the Executive Board shall be responsible, together with the Secretary-Treasurer/Business Agent, to see that only those members who are eligible in accordance with the constitution are candidates.

Section 3. Sample ballots shall be posted on all unit bulletin boards.

Section 4. Voting shall be conducted by secret ballot. Voting instructions shall be plainly printed on the ballot.

Section 5. Dates for balloting shall be recommended by the Executive Board and shall be set at the first regular meeting in October. In event of a run-off, the date for the final election shall be set at the first regular meeting following the tally of the primary election ballots.

Section 6. A container provided with a lock, or a P.O. Box, if by mail ballot, shall be furnished the Balloting Committee for the taking of the vote. The Chairman of the Committee shall inspect the container, lock and seal it prior to the election and carry all keys insuring the ballots are not altered, mutilated, withdrawn, tampered with or destroyed.

Section 7. The Balloting Committee shall ascertain by checking membership books, or proper credentials from the Secretary, whether or not each member voting is a member in good standing. The Balloting Committee shall have said members sign his or her name to the Election Record Sheet provided for that purpose.

a. In order for your ballot to be counted, all dues, fines, and assessments owed, must be paid.

CLARIFICATION: If ballots are being counted in December, November's dues, fines and assessments must be paid in order for their ballot to be counted.

Section 8. While the ballots are being cast, the ballot box shall be placed in full view of the members. All ballots must be deposited singly into the box by those casting the votes. Pensioners of Local 9 shall be eligible to vote on all issues pertaining to pensions and welfare.

Section 9. There shall be no campaigning of any kind inside the hall where the election is being conducted. It shall be the duty of the Chairman of the Balloting Committee to see that this provision is enforced.

Section 10. The Union office shall provide a tally sheet for the Balloting Committee for the purpose of tabulating the vote.

Section 11. After the ballots have been counted, they shall be placed in the container and sealed by the Committee. The container shall be placed in a safe place for at least ten days after the results of the election has been reported, and accepted, by the membership.

Section 12. The Balloting Committee shall make a detailed report of the election and their count shall go to the Secretary-Treasurer/Business Agent, who shall report to the President in writing. The President shall report the results to the Local at the following regular meeting, and the newly elected officers shall be installed in their offices at the first regular meeting in January or as soon as possible thereafter.

Section 13. The following offices shall be elected by a majority of all votes cast:

1. President
2. Vice-President
3. Secretary-Treasurer/Business Agent
4. Recording Secretary
5. Sergeant-at-Arms
6. Trustees
7. Welfare and Pension Trustees

a. All other officers or members of permanent committees shall be elected by a majority vote.

b. A majority vote shall determine the filling of all vacancies in a special election.

c. A recount of ballots will be granted, if desired, by the candidate. Request for recount must be made in writing, addressed to the Secretary-Treasurer/Business Agent, within three (3) days after counting of ballots.

Section 14. In all offices requiring a majority of votes for election, a primary election shall first be held to eliminate all candidates excepting those two receiving the highest number of votes for each office. Any candidate receiving a majority of all votes cast in the primary election shall be declared elected, without having to be again voted on the final election.

Section 15. All retiring officers must turn over all property of the Local entrusted to them, to their successors in office.

Section 16. If any vacancy occurs in any full-time elective office twelve months prior to the regular election, there shall be a special election held.

a. If a vacancy should occur less than twelve months prior to the regular election, then the vacancy shall be filled by the Executive Board subject to the approval of the membership.

ARTICLE V

Recall

To recall any officer of the Local, a petition setting forth the reasons and signed by fifteen percent (15%) of the members in good standing, who are eligible to vote for that office, must be turned into the Secretary-Treasurer/Business Agent, or the President, if the Secretary-Treasurer/Business Agent is so charged.

Upon receipt of that petition, the officer against whom the petition is directed shall be suspended from office. An election must be conducted according to the provisions of this Constitution under special elections. The officer against whom the petition is directed shall have the right to run for that office in this election.

There shall be no more than one recall election directed against one official during one term of office.

ARTICLE VI

Installation

Instructions: The incoming officer or officers shall stand in front of the membership facing the chairman and shall place their left hands over their hearts, raise their right hands and repeat the Oath of Office, word for word as given by the person selected to install the elected officers.

OATH OF OFFICE

I do most solemnly, on my honor promise and affirm, that I will carry out the duties of my office conscientiously and to the best of my ability, and that I will uphold and enforce the Constitution and By-Laws of this Union, without fear of favor and that I will endeavor, at all times, to forward the policies and program adopted by the membership, and to protect and secure the interests and advancement of this Union.

ARTICLE VII

Duties of Officers

Section I. The President.

a. The President shall preside at all meetings of the Local whenever possible and conduct the same according to the rules adopted. He shall enforce due observance of the Constitution, By-Laws and Rules; decide all questions of order without debate, subject to an appeal to the meeting; sign all official documents that may be passed by the Union and perform all customary duties pertaining to the office of the President.

b. He shall be an ex-officio member of all Committees.

c. He shall appoint all committees not otherwise provided for. He shall have discretionary power in revoking his appointments, but appointees may appeal to the membership.

d. He shall sign all checks drawn on the treasury for sums voted by the Local or approved by the Trustees.

e. He shall see that all officers and committees function according to the Constitution and By-Laws, work diligently, and efficiently. He shall be held responsible if he does not report any neglect of duty by an officer or committee.

f. He shall call a special meeting when a request has been submitted to him signed by ten percent (10%) of the members in good standing. The signed petition must clearly set forth its purpose and no other business can be transacted. He shall also call a special meeting when he deems it necessary with the consent of the Executive Board. He shall have the power to call special meetings of the Executive Board and standing committees when deemed necessary.

g. He shall make a report of all the business he transacts for the Local and submit it for approval at each regular meeting.

Section 2. The Vice-President

a. The Vice-President shall assist the President in the performance of his duties and conduct all meetings in his absence.

b. He shall, in the absence of the President, or when called upon to do so, assume the duties of that office pending the official return of the President.

c. During the President's absence, he shall be clothed with all the constitutional powers of that office.

Section 3. The Secretary-Treasurer

- a. The Secretary-Treasurer shall be the responsible administrative officer in respect to all monies due the Local.
- b. He shall supervise and direct the receiving and the receipt of all monies due the Local.
- c. He shall be responsible for the daily deposit of all monies in such banks as the Board of Trustees may designate, subject to the approval of the membership.
- d. He shall supervise the keeping of such books as deemed necessary by the Board of Trustees for the efficient conduct of the office and duties. The books shall be audited by a certified public accountant at the end of each calendar year.
- e. He shall pay all authorized bills by checks countersigned by authorized persons.
- f. He shall supervise the issuance of all official dues books and shall make a written audit report available to all members each month.
- g. He shall arrange the keeping of a correct record of the proceedings of the Local, including all minutes of committees; read and observe all documents and correspondence, answer all correspondence and keep a copy thereof; issue calls for all special meetings when ordered to do so; accredit all delegates to convention, councils or conferences; have charge of and affix the seal of the Local to all official documents and orders; record the names of all members reported sick or deceased; and keep records of new, withdrawn, retired, or readmitted members.
- h. He shall see that the signatures of the responsible officials are on file in all the banks where the Local may have money on deposit.
- i. He shall be responsible for supervision of staff.
- j. He shall supervise the collection of dues, fines and all other monies due the Local whenever necessary and shall supervise the keeping of a correct roll of the membership, be a custodian of all the property of the Local, and shall file annually a correct copy of the inventory of all property of the Local with the Board of Trustees.

k. He shall be responsible for bonding any official or employee of the Local who handles money for the Local.

Section 4. Business Agent

a. The Business Agent shall be in charge of directing organizational activities of the Local.

b. he shall see that only members in good standing are employed; have the power to request and examine all member's dues books on the job, collect all membership indebtedness, and turn over the collections to the Secretary-Treasurer daily. The Business Agent shall see that all members abide by the Constitution and working rules, and that any agreements between the employers and the Local are carried out, and report all violations to the Executive Board And the membership. He shall attend all controversies between the members and the employers and endeavor to adjust a settlement as soon as possible. It shall be the duty of the Business Agent to see that only members of the Local are dispatched, or those authorized by permit issued by the Local; see that extra board members abide by the Constitution and the hiring hall rules and cite all violators before the proper committee. He shall keep a record of all members or other authorized people dispatched and shall perform such other duties as the membership may decide on from time to time.

c. He is responsible for the Dispatching Hall and the conduct of members in the Hiring Hall.

Section 5. Recording Secretary

a. The Recording Secretary shall have a minute book, trial book, letter and resolution book; also a minutes book for the Board of Trustees.

b. He shall open the meetings in the absence of the President and Vice-President, then the members shall select a member to preside at the meeting.

Section 6. Sergeant-at-Arms

a. The Sergeant-at-Arms shall take charge of the door at the regular meetings of the Local, with the assistance of the necessary number of members in good standing, appointed by the President.

b. He shall not admit any member under the influence of liquor, and only admit members presenting their dues books, showing them to be in good standing, and such other people as authorized.

c. Any member failing to show his or her dues book may only be admitted by consent of the chairman.

d. He shall stamp an attending members' book, or official Local membership book, in order that regular attendance may be ascertained.

Section 7. Board of Trustees

a. The Board of Trustees shall consist of three members.

b. It shall be their duty to hold in trust for the Local all stocks, securities or investments, and all other monies except that in the hands of the Secretary-Treasurer, and transfer, exchange or deposit same, or any of these, when ordered to do so by the Local.

c. They shall receive and receipt all monies drawn from the savings account, and no monies shall be drawn from any savings account except on the signature of a majority of the Trustees.

d. Any vacancy that occurs in the Board of Trustees, shall be filled at the recommendation of the President at the next regular meeting.

e. They shall examine the books and finances of the Local as often as it is deemed necessary, and see that the books and cash are correct, and with the approval of the Local, have a certified public accountant examine same if it is considered in the best interest of the Local; see that all warrants have been drawn and paid in accordance with the Constitution; they shall report to the Union in writing stating the amount of income and expenses, and cash on hand, at the end of every three months.

f. They shall act as an auditing committee and shall examine the bills and verify deposits made in the banks by the Secretary-Treasurer.

g. They shall perform such other duties as the Local may direct.

Section 8. Executive Board

a. The Executive Board shall be the highest governing body of the Union in all matters of Local-wide policy. Its decisions shall be subject to the approval of the membership.

b. The Executive Board shall meet at least once each month. Special meetings, when necessary, shall be held upon call of the President or upon request of a majority of the members of the Board.

c. All actions of the Executive Board shall be communicated in the form of minutes signed by the Recording Secretary. These minutes shall be read at the next regular membership meeting and voted upon.

d. The Executive Board shall act as an advisory board to the President and Secretary-Treasurer/Business Agent. They shall have the power to adopt such measures as they may deem necessary from time to time for the good and welfare of the Local, subject to the approval of the membership.

e. The Executive Board shall attend to all emergency business that may arise between meetings of the Local and act for the membership between meetings.

f. The Executive Board shall attend to all matters referred to it by the Local, also suggest remedies for immediate and permanent benefit, and report to the regular meeting.

g. They shall have power to dispose of communications not of interest to the Local and to cooperate in every way so that the business to be covered at a regular meeting may be accomplished.

h. They must study the labor movement closely and formulate concrete policies.

i. They shall have the authority to call on any official or member to appear and testify in any case concerning the Board and/or the Union.

j. The Executive Board and Board of Trustees members are to be paid \$12.50 for each regular Executive Board meeting they attend.

Section 9 - Grievance Committee. The Grievance Committee shall hold regular meetings at such time and place as may be determined by the Local. Their duties shall be:

a. To investigate and adjudicate grievances and disputes in respect to the dispatching hall.

b. To investigate and adjudicate any member for violation of the provisions of working or dispatching rules.

c. To investigate and adjudicate any complaint against any member whose conduct on the job causes disruption of normal harmony.

d. To hear and investigate other grievances as to which there are no specific provisions.

Section 10. Stewards

a. Each plant, department and/or gang shall elect from its ranks a Steward. The Steward is the representative of the Union on the job. The duties of such Stewards shall be to determine that none but I.L.W.U. members and authorized persons are working; that all members are paid up on their dues and attend Union meetings, and wear their Union buttons on the job. The Steward shall endeavor at all times to create better working conditions, take up grievances on the job, enforce house rules, and in cases of necessity, call upon the Business Agent for assistance. The Steward shall see to it that no member of the Union breaks working rules, hourly rules, or wage rules. The Steward shall be responsible in the plant to see that members comply with and carry out the policies of the Union as voted upon by the Executive Board and the membership.

Section 11. Any use of the masculine gender in the language of this Constitution and By-Laws is intended to apply to both sexes.

Section 12. Welfare and Pension Trustees

a. The Board of Welfare Trustees shall consist of two (2) members. The board of Pension Trustee shall consist of three (3) members. Members must be a participate of the plan to hold office.

b. Their duties are explained in the TRUST AGREEMENT GOVERNING A JOINT LABOR MANAGEMENT EMPLOYEE WELFARE BENEFIT TRUST FUND, ARTICLE VI, - TRUSTEE RESPONSIBILITIES, SECTION 1 through 17, and in the TRUST AGREEMENT GOVERNING A JOINT LABOR-MANAGEMENT EMPLOYEE PENSION BENEFIT TRUST FUND, ARTICLE VI - TRUSTEE RESPONSIBILITIES, SECTION 1 through 22.

c. The term of office of the Welfare trustee shall be a two (2) year term on a rotation basis. The term of office of the Pension Trustee shall be a three (3) year term on a rotation basis.

ARTICLE VIII

Bonds

Section 1. All bonds of officers shall be made in favor of the Local and shall be presented to the Board of Trustees for its approval. The Board of Trustees shall notify the Local as to the condition of the bonds. The premium on all bonds shall be paid by the Local.

ARTICLE IX

Salaries

Section 1. Salaries of officers shall be such amounts as the Local may, from time to time, determine.

Section 2. Any member who loses work time because of the fact that he or she has been serving the Local at the request of the Local, shall be compensated as the Local may determine.

Section 3. The salary of any officer shall be suspended during any period when the majority of the members of the Local is on strike or locked out.

ARTICLE X

Income

Section 1. The regular income of this Local shall be derived from initiation fees, dues, fines, assessments and miscellaneous income.

Section 2. The initiation fee shall be decided by vote of the membership, but shall not be more than \$100.00 unless the Local is excused from this limitation by the International Executive Board.

Section 3. The monthly dues shall be determined by the Board of Trustees after consultation with the Executive Board and Officers, subject to approval by the membership. All initial dues, regular dues, special dues and fines shall be payable at the Union office, but may be paid to those persons authorized to receive same by this Constitution.

a. In special cases involving the organization of new industries, the Executive Board, subject to the approval of the membership, shall have the authority to reduce the initial dues.

ARTICLE XI

EXEMPTIONS, ARREARAGES, PENALTIES AND DELINQUENCIES

Section 1. No dues shall be accepted unless all fines and other obligations due have been paid in accordance with the decisions of the membership.

Section 2. Regular and special dues payments are due during the current month. A member who is delinquent in regular and special dues and fails to pay such dues within the period specified, shall, upon the expiration of the grace period, be dropped from the rolls. The grace period is determined by vote of the membership.

Section 3. In case of sickness, a member can appear before the Executive Board, who shall investigate and upon its recommendation, the Local can grant such exemptions as the case may warrant.

Section 4. Any member becoming thirty (30) days in arrears shall pay a late dues fee of \$10.00 in addition to his delinquent dues.

Section 5. Any member becoming sixty (60) days in arrears for his dues shall be dropped from the Union's membership rolls and lose his job rights unless he agrees to and does pay up his dues, arrearages, penalties, assessments and reinstatement fee of \$75.00 within thirty-one (31) days from the date that he would have been dropped; provided that loss of job rights shall result only upon the failure to pay dues, arrearages and a reinstatement fee of \$75.00 after due notice pursuant to the Union security clause in the collective bargaining agreement governing such employment.

Section 6. Unless otherwise provided by the membership, all members are liable for assessments.

Section 7. Any member who has a grievance may appear before the Grievance Committee or, upon recommendation of the Grievance Committee, to the Executive Board.

Section 8. All dues, fees, assessments or fines which have become due and remain unpaid shall constitute a debt to the Union and are subject to assignment to third parties for collection as well as collection by legal process, in addition to remedies herein provided.

a. Collection Costs & Attorney Fees: Members shall be responsible to pay all charges and attorney's fees incurred by the Union which are necessary for the collection of any amount not paid when due.

ARTICLE XII

Disbursements

Section 1. No money shall be paid out by this local except upon proper presentation of bills and due authorization by the Secretary-Treasurer.

Section 2. Checks shall be drawn by the Secretary-Treasurer for all current bills. All other expenditures must have approval of the Board of Trustees.

Section 3. All requests for donations must be referred to the Board of Trustees for investigation and recommendations.

Section 4. All recommendation to the Board of Trustees for donations shall require a majority vote of the members in good standing present at the meeting at which the donation is acted upon. No money shall be donated or loaned to any officer, member or other individual, or for any purpose other than to assist the cause of labor. Sale of tickets shall be prohibited a the meetings.

Section 5. No matters involving the finances of the Local shall be transacted at special meetings, unless it is called for that purpose.

ARTICLE XIII

Local - Wide Trials

Section 1. Any officer or member having knowledge of the violation of any Article or Section of the Constitution, Declaration of Principles, or By-Laws, is, in duty, bound to prefer charges against the offending officer or officers, member or members.

Section 2. Any violations of the Constitution, Declaration of Principles or By-Laws can form the basis of a charge or charges. Charges may be brought against any officer or officers, either Executive, or unit, including Executive Board members for the failure to carry out any duty imposed upon them by the Constitution, declaration of Principles, By-Laws, the Oath of Office, or decision of the membership, or for a deliberate failure to work in the best interests of the Union.

a. All officers either executive or unit, including Executive Board members, are to be tried under this Section of the Constitution and none other.

b. The Executive Board may take under its jurisdiction and order a trial of a member or members or officers of any unit of the Local, if, in the opinion of the Executive Board, there would be a question as to whether or not an impartial trial hearing could be had without prejudice to either side. In this event, the member or members are to be tried under this Article of the Constitution and none other.

Section 3. All charges must be submitted in writing through the Secretary-Treasurer to the Executive Board and must specify the Section of the Constitution, Declaration of Principles, By-Laws, decision of the membership, or other Oath of Office violated, and must be signed by a member or members in good standing. If, in the opinion of the Secretary-Treasurer and President, the charges are serious enough to warrant removal from office, the President must call a special meeting of the Executive Board and notify them of such meeting and the purpose for which it is called within seven (7) days of the receipts of such charges. Any member bringing charges with malice aforethought of charges, which are not found upon actual facts may be fined up to five hundred dollars (\$500) at the first offense and shall be expelled at the second offense.

Section 4. In case the charges to be filed are against the Secretary-Treasurer, they shall be filed with the President of the Local, who shall in that case perform the duties with reference to trial procedure.

Section 5. The accused shall be sent a copy of the charges by the Secretary-Treasurer/Business Agent or President with instructions to be present at the special meeting of the Executive Board. They shall be mailed by Certified Mail, return receipt requested, at the address shown on the Union records.

Section 6. If the charges filed against an officer or member warrants their removal from office, the member must immediately turn over to the Secretary-Treasurer/Business Agent all of the property of the Union which they may have in their possession. In the event the Secretary-Treasurer/Business Agent is the person so charged, all of the property of the Union that the Secretary-Treasurer/Business Agent may possess shall be turned over immediately to the President of the Local.

A temporary appointment may be made by the Executive Board to fill the position until the accused is convicted or acquitted. If convicted, the member shall not be eligible to hold any office again. Until found guilty, the accused is to be considered innocent and may participate in all meetings of the Union.

Section 7. A committee of five shall be selected to investigate the charges, and shall act as a trial committee. This committee shall be selected as follows:

The membership shall nominate ten or more members whom it thinks are most competent to give a fair and impartial hearing of the case. The Recording Secretary shall place these names in a suitable container and, drawing one at a time, shall call out until he has drawn five names. The accused shall have the privilege of challenging any three of said names. If he does so, the Recording Secretary shall continue drawing until the required number of names is secured. The case shall then be given to them for investigation.

Section 8. The trial shall not be held sooner than ten days nor later than sixty days after the Trial Committee has been set up by the membership.

Section 9.

a. At the trial, the accused may present their witnesses and shall be entitled to cross-examine the witnesses of the accuser. The trials shall be opened to any member of the Local who is a member in good standing. The Chairman of the Trial Committee shall preserve order at all times, and no member will be permitted to discuss or interfere in any way with the Trial proceedings unless asked by the Chairman of the Trial Committee to give testimony. The Chairman of the Trial Committee will see to it that there is a sufficient number of Sergeants-at-Arms present at the Trial in order to insure an orderly and impartial trial hearing.

b. If one or more members or officers have the same charges preferred against them, their cases may be consolidated for the trial, but separate verdicts shall be found.

Section 10. After testimony has been heard from both sides and the Trial Committee is satisfied that the accused has had ample opportunity to plead their defense, or that further testimony would be repetitious, the Trial Committee Chairman, on instructions of the Trial Committee, shall notify those present that the Trial Committee has sufficient testimony and shall adjourn the Trial

proceeding. The Trial Committee shall then set a date to go into executive session and arrive at a decision. No person other than members of the Trial Committee shall be permitted to attend any of the executive sessions of the Trial Committee.

Section 11. The decision of the Trial Committee shall consist of the following:

- a. Verdict of guilty or not guilty.
- b. Brief statement of what the Trial Committee found to be facts.
- c. Recommendation of punishment.

The decision shall be in writing and handed to the presiding officer at the next meeting of the Executive Board. If the verdict is not guilty, it shall be announced at the meeting. If it is guilty, the Chairman will allow debate after a motion has been made to either concur or non-concur in the decision of the Trial Committee. The debate shall be limited to the following:

- a. Whether or not the accused was guilty as charged.
- b. Sections of the Constitution, Declaration of Principles, By-Laws, Pledge of Office, or decision of Union violated.
- c. Whether or not the decision of the Trial Committee was too lenient or too harsh on the accused.

No minority report shall be allowed on the Trial Committee's verdict of guilty or not guilty or on the statement of facts as presented by the Trial Committee. However, a minority report may be given on the recommendation of punishment, and shall be voted upon first, following reading of the majority report.

When Trial Committee decision and report together with recommendation of the Executive Board are made to membership, they shall not be debatable, if the Trial Committee decision is rejected by the membership, the membership meeting shall then act on the case and a majority vote of the meeting shall be final.

Section 12. If the verdict is not guilty, the officer or member shall be immediately reinstated to their former status, and they shall be compensated by the Local for all wages lost by reason of the charges.

SECTION 13. If the accused fails to appear for trial without an excuse which satisfies the Trial Committee, or refuses to be tried, such failure or refusal may be considered by the Committee as conclusive proof of guilt, and they shall act accordingly.

SECTION 14. Any member of the Union must appear as a witness of the Trial if requested by the Trial Committee, the maker of the charges, or the accused, and if the member does not do so, they may be fined by the Trial Committee not to exceed one hundred dollars (\$100). The request shall be made by certified mail, return receipt requested at the address which is shown for the members on the Union records, and shall include notice of penalty that may be imposed by the Trial Committee for failure to appear. Members shall give their testimony on their honor as members, Non-members shall give their testimony under oath.

SECTION 15. If charges are filed to the effect that any member has committed or threatens to commit acts of force and violence against any other member or any officer of the Local during a meeting of the Local, or by reason of a controversy concerning the Local affairs, or because of an officer carrying out the decision of the membership, such charges shall be brought under the Article of the Constitution. If the Executive Board shall find there is good cause for believing the charges to be true, the accused shall be immediately suspended as a member of the Local, losing all rights and privileges. A trial shall be set as provided for in this Article, unless the Executive Board feels that a trial would be detrimental to the Trial Committee members themselves.

If the accused is found guilty, the punishment must be expulsion from the Local, and they shall be ineligible to become a member of the Local again. If the member is found not guilty, they shall be compensated by the Local for all wages lost by reason of suspension.

SECTION 16. Any officer or member wishing to appeal the action of the Trial Committee as concurred in by the membership must do so in writing within fifteen (15) days after being notified by the Secretary-Treasurer. The Appeal must be in writing and shall be made to the International Executive Board through the International Secretary-Treasurer of the International Union, and if the member further desires to appeal the decision of the International Executive Board, an appeal may be taken to the next International Convention. The decision of the Convention shall be final. In all cases, however, the decision of the Convention shall be final. In all cases, however, the decision of the lower tribunal must be complied with before the right to appeal can be accepted by the next tribunal in authority and shall remain in effect until reversed or modified.

SECTION 17. No officer or member, or former officer or member, shall resort to or file action in any court until and unless each and every remedy provided for in this Article XIII has been exhausted and all appeals provided for in this Article XIII within the times and in the manner herein provided, shall be conclusively deemed to be a failure on the part of such officer or member, or former officer or member, to exhaust the remedies provided in this Article XIII.

SECTION 18. The accused will be allowed not more than two (2) members in good standing to act as Counsel.

SECTION 19. If a person is expelled from the Local, the Local shall notify the International of the action taken.

ARTICLE XIV

Strikes and Lockouts

SECTION 1. In the event of serious dispute between the members and their employers, immediate notice shall be given to the Executive Committee, and it shall endeavor to settle matters amicably.

SECTION 2. No member or group of members shall perform any action in the performance of which he or they shall jeopardize the dignity or the welfare of this Local.

SECTION 3. No member may abandon a strike by taking a seniority job within the jurisdiction of this Local.

SECTION 4. A strike shall be authorized by this Local only after complying with the following procedure:

a. A meeting of the members in the particular house or industry affected shall be called. This meeting must be advertised clearly, stating the purpose for which it is called.

b. A secret ballot shall be taken. A majority vote shall be required to call a strike.

ARTICLE XV

Agreements

SECTION 1. This Local may make any agreement with any employer who grants our demands.

SECTION 2. All agreements entered into by this Local, and the employers must conform with the International Constitution of the I.L.W.U..

SECTION 3. All contracts entered into by this Local must be signed by an authorized official of the Union. Contracts may not be signed until a meeting has been called of the members affected. The majority of the members present at the meeting must approve the contract before it can be signed.

SECTION 4. This Union has the authority to enter into collective bargaining agreements on behalf of all workers under the jurisdiction of the Local.

ARTICLE XVI

Meetings

SECTION 1. The regular meetings of this Local shall be held at such time and place as this Local may decide.

SECTION 2. Special meetings shall be called as provided for in this Constitution.

No other business than that specified in the call shall be transacted at a special meeting.

SECTION 3. All members are to be notified in writing of special meetings.

SECTION 4. All members are required to attend regular membership meetings of the Local and compulsory meetings of his unit unless excused by the Executive Board. A fine of \$20.00 for non-attendance at compulsory unit meetings shall be levied upon notice of the Secretary, subject to appeal to the Executive Board.

ARTICLE XVII

Affiliations

SECTION 1. This Local shall affiliate with whatever labor bodies the membership may decide and/or any group of organized workers that has for its objectives the improvement of workers' conditions, provided that their principles and workings are in accord with the I.L.W.U..

Section 2. Delegates to labor bodies with which this Local affiliates may be elected or appointed as the Local may, from time to time, determine.

ARTICLE XVIII

This Local, Local 9, I.L.W.U., cannot be dissolved as long as there are ten (10) members in good standing.

Amendments

Section 1. This constitution may be amended only in the following manner: Any proposed amendment must be in writing and signed by at least ten members in good standing. It shall be submitted to the Secretary and shall be resented to the membership at the next regular meeting. It shall be read at this meeting and placed in the minutes of this meeting. At the following regular meeting, the amendment shall be read and put as a motion to the membership. The proposed amendment must receive at least a two-thirds affirmative vote before becoming effective.

Section 2. There shall be a book wherein shall be contained the Constitution and ByLaws of this Union, and all amendments thereto, and also the minutes of every meeting of the Local and the Executive Board.

ARTICLE XIX

Adoption

Section 1. This Constitution was adopted at a regular meeting of Local 9 of the International Longshoremen's and Warehousemen's Union held at Seattle, Washington, on the 8th day of December, 1953

BY-LAWS

LOCAL 9, I.L.W.U.

Section 1. At the hour appointed if a quorum is present, the President shall call the meeting to order and shall preside. In the absence of the President, the Vice President shall preside. In the absence of both, the Recording Secretary shall call the meeting to order, whereupon the meeting shall elect a temporary officer to preside.

Section 2. No member shall be allowed to leave the meeting while in session, except by permission from the chair.

Section 3. If any officer absents himself from three (3) consecutive meetings, without a satisfactory excuse, his office may be declared vacant.

Section 4. Any members refusing to obey the Constitution, By-Laws, Rules, Resolutions and Orders of the Local may be fined, suspended or expelled as the Local may determine.

Section 5. No member under the influence of liquor may be admitted to the meeting.

Section 6. The president or the meeting chairman shall have the power to exclude from the meeting any member guilty of discourteous or unruly conduct, and to levy fines from one dollar (\$1) to twenty-five dollars (\$25) on any member refusing to obey such order - such fines subject to appeal to Grievance Committee.

Section 7. No subjects, except such as are in the interest of labor and the welfare of the Local shall be discussed at the meetings.

Section 8. Only members in good standing shall be allowed in the hall during meetings.

Section 9. Committees.

a. When a committee is elected at a membership meeting, the Chairman shall immediately designate a temporary Chairman who shall be responsible for calling the first meeting.

b. Members accepting appointments on committees and failing to serve, may be cited to appear before the Grievance Committee subject to a fine not to exceed one dollar (\$1) for each meeting missed.

c. All committee members neglecting to fulfill their duties, under proof of guilt, may be subject to removal from said committee. On failure to attend three successive committee meetings without excuse, member shall be removed from committee and replaced.

Section 10. Members must carry their Union books to all membership and committee meetings of the Local.

Section 11. All members shall observe the first Monday in September as Labor Day, and shall conform with all decisions of the membership concerning such observance.

Section 12. Deposed officers of the Local shall immediately return everything belonging to the Local with which they have been entrusted.

Section 13. It is recognized that there is only one type of withdrawal. The Executive Board may grant "Seasonal Withdrawals" when member jobs Temporarily no longer exist.

A Regular Worker's Withdrawal is \$1.00.

A Seasonal Worker's Withdrawal is \$5.00 per month.

All dues, assessments and fines must be paid up to and including the month that either type of withdrawal is applied for.

Section 14. Regular Membership Withdrawal

a. A regular Membership Withdrawal card shall be furnished under the following circumstances:

1. On application to any regular member if he has ceased to work under the jurisdiction of the Local, or
2. On application to any member working in a position recognized by the Local as a seasonal position for the period of time when the job does not exist.

b. Any former regular member holding a regular membership withdrawal card and wishing reinstatement must present his withdrawal card to the Local Union Office upon requesting reinstatement.

c. Except in the case of seasonal employees under subsection, (a)(2) above, former regular members holding regular membership withdrawal cards less than one year and applying for reinstatement, must present his card at the Local's office, and shall upon payment of all back dues and assessments, be reinstated into the Local. Seasonal employees can be reinstated without the payment of back dues but must pay dues and assessments for any month when the season job is deemed by the Local to have been resurrected.

d. Former regular members holding regular membership withdrawal cards for one year or more and applying for reinstatement must present his card at the Local's office and shall be reinstated upon the payment of the current month's dues and assessments.

e. Any member on any kind of recognized withdrawal from the local shall not be required to pay dues, fines and assessments, and may not take part in any meetings or voting.

Section 15. Dues

Dues may be raised only in the following manner:

a. Upon recommendation of the Trustees and approval of the Executive Board.

b. Notice must be given to all units on the purpose, the amount of the dues and the date of the membership meeting the increase will be voted upon. This notice must reach the Units at least three days before the meeting.

c. A majority vote, of those present at the membership meeting, is required to pass dues.

Section 16. All members should carry their Union Books and wear their Union Buttons on the job at all times.

Section 17. A requirement for membership in this Union shall be that all members who are eligible to register shall register to vote. All applicants for membership who are eligible to register must present proof of registration before initiation. This requirement may be waived for people over 65 years of age in the organization of new plants.

Section 18. Every member shall receive a copy of the Constitution with his membership book.

Section 19. It shall be the duty of the Secretary-Treasurer once a year to furnish each member a printed copy of all amendments to the Constitution or By-Laws.

Section 20. An aggrieved member must exhaust all available Union remedies and appeals before resorting to judicial or other outside procedures.

Section 21. Any member of the Executive Board who fails to attend three (3) consecutive meetings shall be dropped from the rolls as a member of the Executive Board, providing that the member does not have a justifiable reason for non-attendance.

Section 22. Grievances arising on the job pertaining to probationary membership shall be referred to the Grievance Committee.

Section 23. Paid officials of the Union shall receive the same fringe benefits as those negotiated by the Union with the employers.

Section 24. No officer or employee of this Union shall receive any bequest or profit from a will of any members of the Union, active or retired, unless they are a relative of this member.

Section 25. Members working out of Local 9 jurisdiction are required to pay dues to remain members of the Union.

Section 26. No member may use the name of the Local in connection with any activity unless authorized by the Local. Violation of this Section will make member liable to disciplinary action as provided for under appropriate provisions of the Constitution.

Section 27. Initiative

On a petition signed by at least 25 percent of the membership of the Local in good standing, with not more than ten percent (10%) of the signature being from one unit, a referendum vote shall be conducted according to Section 30.

Section 28. Referendum

Upon receipt of notice of a referendum vote, a responsible official in the Local shall send notice all Units that a referendum ballot will be taken at the next membership meeting. The Balloting Committee for the purpose of a referendum vote shall consist of the Executive Board members.

RULES OF ORDER

Section 1. The president having taken the chair, business shall be conducted in the order herein provided.

Section 2. The Rules of Order may, on motion being carried, be suspended in order to dispose of any urgent business.

Section 3. The President shall preserve order and pronounce the decision of the meeting on all subjects. He shall decide all questions of order without debate, subject, however, to an appeal to the meeting by any member.

Section 4. Appeals from the decision of the chair shall not be debatable, excepting by the presiding officer and the member making the appeal.

Section 5. Appeals may be stated by the chair in this form: "Shall the decision of the chair stand?" A majority - or tie vote - sustains the chair.

Section 6. A motion will not be subject to debate until it has been recorded and stated by the chairman.

Section 7. After having stated the motion, the President shall ask: "Are you ready for the question?" And if no one arises to speak, he shall put it to a vote. After it has been put to a vote, no member shall be permitted to speak on it.

Section 8. When a question is before the meeting, no motion shall be in order, except: a. To lay on the table, b. for the previous question, c. to amend; which motions shall have precedence in the order named, the first two of which shall be decided without debate.

Section 9. Any member may call for a division of the question when the sense will admit it.

Section 10. A motion to amend an amendment shall be in order; but no motion to amend an amendment to an amendment shall be permitted. A substitute for the whole is in order.

Section 11. A motion to put the previous question, being recorded, shall immediately be put to the meeting, and upon receiving a majority vote, shall be declared carried.

Section 12. On call of the previous questions, the President shall present the same in this form: "Shall the main question be now put?"

Section 13. It shall not be in order for a person who has spoken on any question to move the previous question at the close of his remarks.

Section 14. Any members, having made a motion, can withdraw it by consent of his second, but a motion once debated upon, can not be withdrawn except by unanimous consent.

Section 15. When a question has been decided, it can only be reconsidered at the same or the next succeeding regular meeting.

Section 16. A motion to reconsider can only be made by a member who voted in the majority.

Section 17. Before the presiding officer declares the vote on a question, any member may ask for a division of the meeting; then the chair is duty bound to comply with the request, and a standing vote shall be taken.

Section 18. The presiding officer shall have no vote, except in case of a tie vote (except voting by ballot).

Section 19. When a member wishes the floor, he shall arise and address the chair, and if recognized by the chair, he shall be entitled to the floor.

Section 20. If two or more members rise to speak at the same time, the President shall decide who is entitled to the floor.

Section 21. No member shall speak on any question longer than ten minutes, nor more than once, until every person who desires has spoken.

Section 22. The chair should not permit a few facetious persons using parliamentary forms to obstruct business.

Section 23. Roberts Rules of Order shall be authority for all proceedings of this Local not otherwise provided for.

Section 24. No member shall be allowed to use discourteous language or reflect upon another while speaking in debate.

Section 25. There shall be no religious questions discussed at any time during the meetings.

Section 26. The presiding officer shall strictly enforce these rules.

Section 27. One rap of the gavel shall call all members to order; three raps to arise; one rap to be seated.

Section 28. If a motion has been amended, the question on the amendment shall be put first. If more than one amendment has been offered, the question shall be put as follows:

1. Substitute for the whole
2. Amendment to the amendment
3. Amendment
4. Original proposition

Section 29. A motion, to adjourn is not in order as long as there is business to transact and a quorum is present.

Section 30. A quorum for a meeting of Local 9, I.I.W.U. shall be ten percent (10%) of the members.

